

# Offsite Media Storage & Rotation



Is your backup safe and offline?

**Secure Reliable Media Tape Storage and Rotation solution to provide collection, storage, inventory management and rotation of computer back-up tapes and other removable media, providing:**

- Off site solution for maximum security and protection
- Secure reliable off site back-up storage to protect against on site disasters
- No up-front capex
- Full externally managed audit trail of tapes in storage and all associated activity
- Supports compliance requirements for off-site data back-up
- Battle box storage service enables customers to store manuals, system and software discs, BCP plans and all emergency documentation securely off-site to ensure that systems can be recovered following a disaster

# The **Dajon** Process

## COLLECTION AND RETRIEVAL

- Tapes and other media are collected by Dajon's own vehicles and trained drivers
- A bar code labelling system is employed to record all items collected and subsequently stored
- Collections and emergency retrievals can be requested using our simple user friendly on-line system
- Standard collections and returns to support the regular back-up and rotation cycle are scheduled automatically to a pre agreed plan
- Dajon can supply protective storage cases to ensure effective document protection during transport
- 24/7 service with returns within 2 hours in emergencies

## STORAGE FACILITIES

- All tapes and other media are stored in our purpose equipped tape storage facility.
- The location of each box is recorded in our inventory system using the bar code label attached to the box on initial collection
- Customers can track tapes and manage inventory through our on-line system
- Security is ensured by sophisticated fire detection and prevention systems (FM400 gas suppression) with alarm systems connected direct to the emergency services

